GALABINA SLAVKOVA

**Birth date: Dec. 25, 1979, Bulgaria**

**Walldürnerstr. 5 68259 Mannheim, Germany**  · galabina1979@mail.bg · 0151 63 14 71 05

# Experience

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| February 2017 - Teacher of German, “*Sinus nachhilfe und schülerbetreuung“*, Worms, GermanyResponsibilities:* plan, prepare and deliver lessons to a range of classes and age groups
* devise, write and produce new materials, including audio and visual resources
* undertake administrative tasks, such as keeping student registers and attendance records.
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| July 2015 -service craft, “Zeitarbeit Power People GmbH”, Mannheim, GermanyResponsibilities:* Organization and preparation of events, meetings and conferences,
* catering, public and personal parties, sporting events and VIP events at various locations

MARCH 2014 – JUNE 2015service craft, “GAsthaus Manfred burkard”, bernkastel-kues, germanyResponsibilities:* Customer care and support,
* cashier, restaurant service,
* preparing and serving beverages

september 2009 – May 2011service craft, “Zeitarbeit gvo personal GmbH”, Mannheim, GermanyResponsibilities:* various fields of engagement

march 2009 -interpreter – german, english, bulgarian, self-employment Mannheim, GermanyResponsibilities* language lessons,
* translation assistance to public authorities

september 2004 - september 2009language teacher – german, english, high school “ivan iliev”,Blagoevgrad, BulgariaResponsibilities* language lessons for students of class 9-12
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# Education

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| **February 2018 - november 2018****seminar for Professional orientation councellor and german language course level C1, Mannheimer abendakademieTop of Form**mannheim, germany2002 -2006master: philology - anglistic, South-West University "Neofit Rilski", blagoevgrad, bulgaria |
| 1998-2002 bachelor degree – applied linguistic: english and german language, south-west university “neofit rilski”,blagoevgrad, bulgaria |
| 1993-1998"Academic Lyudmil Stoyanov" Language High school, French and englishTop of Formblagoevgrad, bulgaria |

# Skills

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| * **LANGUAGES:**

Bulgarian (Mother tongue)English (Advanced)German (Advanced)French (Basic knowledge) | * **COMPUTER SKILLS:** MS-Word, Internet
* **DRIVING LICENCE:** Class B
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# personal statement

I am a loyal, talented and caring person who loves making a difference into the lives of people. I am open-minded, patient and supportive towards others. I have an excellent ability to remain unflappable under pressure.