



## Europass Curriculum Vitae

### Personal information

First name(s) / Surname(s) **Joe Doherty**  
Address(es) 1610 N. 8<sup>th</sup> St, Boise, ID 83702 USA  
Nationality American  
Date of birth 07 May 1986  
Gender Male

### Occupational field **Translator**

#### Work experience

Dates	Since 2008
Occupation or position held	Freelance translator
Main activities and responsibilities	Translation and revision of documents in various fields, including industry, engineering, technology, law, finance, media relations, military, marketing, medicine and government for various direct clients and international agencies, with well over 5,000,000 words translated
Name and address of employer	Various freelance clients
Type of business or sector	Translation and proofreading services
Dates	Since 2011
Occupation or position held	Owner/operator, Translator Joe's, LLC
Main activities and responsibilities	Managerial operations for an independent translation company
Name and address of employer	Translator Joe's, LLC, PO Box 2893, Boise, ID 83702 USA
Type of business or sector	Translation and proofreading services

### Education and training

Dates	2010
Title of qualification awarded	Certified Translator German-English
Name and type of organisation providing education and training	American Translators Association
Dates	2009
Title of qualification awarded	Bachelor of Arts
Principal subjects/occupational skills covered	American Literature, English Literature, English Linguistics
Name and type of organisation providing education and training	Saarland University

### Personal skills and competences

Mother tongue(s) **English (United States)**

Other language(s)										
Self-assessment										
European level (*)										
<b>German</b>										
<b>Italian</b>										
<b>French</b>										
	<i>(*) <a href="#">Common European Framework of Reference for Languages</a></i>									
Social skills and competences	Stress-resistant, open to criticism and highly self-motivated Team player									
Organisational skills and competences	Strong organizational skills, ability to meet deadlines, strong communication skills									
Technical skills and competences	Extensive experience in content and copy writing, editing, creating layouts, research and analysis of information, and effectively using reference materials									
Computer skills and competences	Extensive knowledge of and proficiency in Microsoft software (Word, Excel, PowerPoint, Outlook), common operating systems (Windows, Mac OS, Linux) and browsing software (Chrome, Firefox, Internet Explorer), desktop publishing tools (Adobe Acrobat, Adobe InDesign, Adobe Reader) and leading computer-assisted translation software (Trados Studio, WordFast, Across)									
Artistic skills and competences	Writing, revising, publication layout									
<b>Additional information</b>	Thirteen years of experience in translating, seventeen years of experience in writing, publishing and revision									