Resume of Luke E. Seo

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## Career

2015: Licensed Paralegal, Law Society of Upper Canada

2005~2015: Freelance Translator/Interpreter

2005~2011: Accredited Court Interpreter for the Ministry of Attorney General (Ont)

2013: General Manager, Canadian Convenience Store Retailers' Association (CCSRA), Stoney Creek, Ontario

2011~2012: Business Development Manager, Ontario Korean Business Association (OKBA), Toronto, Ontario

2008~2009: Translation and Interpreting Instructor, KGIBC, Toronto, Ontario

2001~2003: V.P, Operations, Online Learning Network Inc., Toronto, Canada

1998~2001: Director, Business Development, S&S Networking System, Mississauga, Ont

## Education

2013~2014: Diploma, Paralegal Studies, Canadian Business College, Mississauga

1994~1995: Administrative Studies, York University, Toronto, Ontario

1990~1992: Sociology, University of Western Ontario, London, Ontario

1985~1989: Korean Language Education, Hankook University of Foreign Studies, Seoul, Korea

### Professional Membership & Skills

Paralegal License: Law Society of Upper Canada

Computer: 100 letters/min typing speed. T RADOS, Wordfast, EddiePlus, UNSTools, MS Word, MS Excel, MS PowerPoint, Corel Draw, Internet Browsers (Explorer and Chrome).

Other relevant skills: Strategy Development, Negotiation, Mediation, Interviewing, training, organization and etc...

### Other Experiences

Traveling: Traveled many cities abroad (20+) for business and for pleasure (USA, UK, South Korea, and Cuba)

Writing: Has written several Korean government market reports and columns for Internet Newspaper, in Korean and English languages (wrote KTDC U.S. (N.Y) Report in 1996, articles in Ddanji daily newspaper in Korea, and currently writing freelance columns at Korean Real Estate Post, Toronto)

*References available upon request*