

Adrian Ryszard

Wąsik



Contact Information

E-mail:

adrianfx23@outlook.com

Additional information available upon request.

Language proficiency:

- **Polish** – Native language
- **English** – Advanced level

Interests

- History and military
- Computer games
- Technology
- Independent arts
- Music
- Literature

Education

- Henryk Wieniawski Music School of I and II degree – Łódź, Poland (2008-2010)
- Elementary School no. 81 Łódź, Poland (2010-2013)

Summary

As a native Polish speaker, with over a decade of residency and having completed education in the United Kingdom, I possess a profound understanding of the cultural and linguistic aspects of both countries. Through experience gained by volunteering to assist individuals with language barriers in various ways – from translation, editing, and adapting documents to personal interpretations and consultations during meetings and visits. With the ability to utilize diverse tools and techniques, I consider myself a competent individual and will always gladly perform my work in a professional, conscientious, and thorough manner to meet the required standards.

Skills

- Experience with working in MS Office and LibreOffice suites.
- Ability to effectively format documents.
- Bi-lingual (Polish and English).
- Exceptional interpersonal skills, an ability and willingness to work in a team.
- Content edition and revision.
- Flexibility and ability to take on diverse tasks.
- Ability to quickly adapt to new versions of software and technologies.

Professional experience

Position: Logistics Center Operator – August 2023 to January 2024

Location: Unipart, Waterstones Book Hub -

Fifth Avenue Centrum 100, Burton-on-Trent DE14 2UZ, United Kingdom

Employed by ExtraStaff agency

Position: Logistics Center Operator

November 2022 to April 2023

Location: GXO Logistics – Liberty section -

19 William Nadin Way, Swadlincote DE11 0BB, United Kingdom

Employed by Mach Recruitment agency

Position: Logistics Center Operator –

May 2022 to July 2022

Location: Hobbycraft Distribution Centre -

1, Centrum 100 Business Park, Parkway, Burton Upon Trent DE14 2WA, United Kingdom

Employed by AM2PM agency

- Fraserburgh Academy – Fraserburgh, Aberdeenshire, Scotland (2013-2015)
- Paget High School – Burton-on-Trent, Staffordshire, United Kingdom (2015-2017)
AQA GCSE Level 2 (Maths & English)
AQA GCSE (Polish with grades A/A*)
12 GCSE grades (A to C)
- Burton and South Derbyshire College, Burton-on-Trent, Staffordshire, United Kingdom (2017) – Programming course – Level 2 & 3

Description of work:

- **Order fulfilment:** Thoroughly reviewing order lists to locate products matching the order.
- **Product retrieval:** Utilizing a scanner or computer system to locate and retrieve products from appropriate locations within the warehouse.
- **Packaging:** Responsible for careful and safe packaging of products according to packaging guidelines and standards.
- **Teamwork:** Collaborating with other team members to ensure smooth execution of the order fulfilment and packaging process.
- **Quality control:** Ensuring that products are properly secured and meet established quality standards before shipment
- **Reporting:** Accurately recording the quantity of retrieved and packaged products, as well as any irregularities in the computer system.

Additional description for GXO:

- Assembly, packaging and labelling of textile orders according to established quality and deadline standards.
- Retrieval, storage and quality control of textile products in accordance with warehouse storage instructions.
- Reporting quantities and status of textile products in the warehouse's computer system.
- Maintaining cleanliness and orderliness in the work area and adhering to health and safety regulations.

Position: Equipment Sanitation Technician –

December 2022 to January 2022

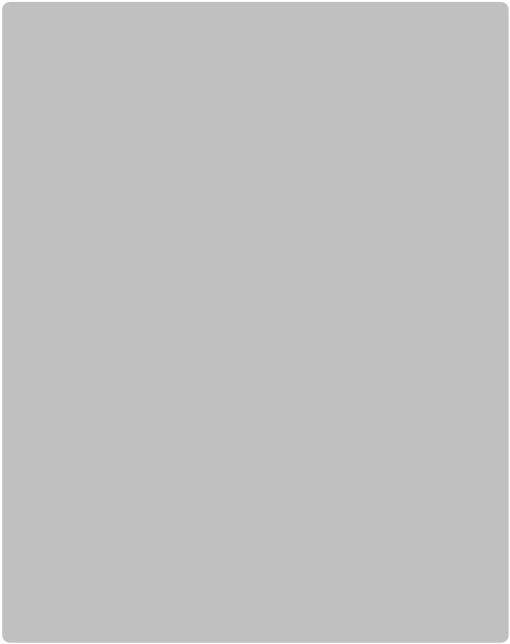
Location: Creative Foods -

76 Mosley St, Burton-on-Trent DE14 1DS, United Kingdom

Employed by Proman agency

Description of work:

- **Cleaning and disinfection:** Daily cleaning and disinfection of various areas of the factory, including production areas, machinery, equipment, work surfaces and floors.
- **Waste removal:** Regular removal of waste and garbage from individual production and warehouse zones, following company procedures
- **Hygiene maintenance:** Adherence to personal hygiene standards and workplace safety and hygiene guidelines.

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- **Cleaning agent handling:** Safe and proper use of cleaning and disinfection agents in accordance with regulations and manufacturer recommendations.
 - **Problem reporting:** Monitoring cleanliness and hygiene status and reporting any issues to supervisors for prompt response and resolution.
 - **Team collaboration:** Collaborating with other factory workers to maintain cleanliness and orderliness and improve operational efficiency.