

# UMME SALMA ALI

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Portfolio: <https://ummesalma.dev>

**Career Objective:** Building up a career in a challenging position within an emerging organization in an extent of competitive & dynamic organizational environment & facing challenging opportunities with sincerity, self-competency and hard work, creativity and also want to be an organizer rather than a job holder.

## KEY SKILLS:

- **Technical Skills:** Expertise: Bengali Translation, Interpretation, Transcription, Voice Acting, American Accent, Financial Analysis, Microsoft Word, Microsoft Excel, Microsoft PowerPoint, HTML, CSS, JS, Bootstrap, Tailwind CSS
- **Familiar with:** NodeJS, Express JS, MongoDB, Mongoose, Redux, SASS.
- **Tools:** Git, Firebase, Heroku, Netlify.

## EDUCATION

- Degree: Masters of Business Administration
- CGPA: 3.912
- Institution: International Islamic University Chittagong

## Experience:

1. • **Organization:** Upwork
  - Position: Freelance Bengali Translator
  - Profile link: <https://www.upwork.com/freelancers/ummesalmaali>
2. • **Organization:** Facebook Meta, USA
  - Position: Bengali Translator and Transcriptionist
3. • **Organization:** Go Transcript Ltd
  - Position: Bengali Translator
4. • **Organization:** Word360
  - Position: Freelance Translator
5. • **Organization:** Lingo Chaps

- Position: Bengali Translator
- 6. • **Organization:** NEO Research
  - Position: Project Coordinator and Bengali Interpreter for MAERSK
- 7. • **Organization:** NEO Research
  - Position: Project Coordinator and Bengali Interpreter for MAERSK
- 8. Book Translation:
  - ❖ Daily Life of Prophet Muhammad (SAW)
  - ❖ Author: Dr. Iftexhar Ahmed Shams
    - Available on Amazon
  - ❖ The Secret of Holy Qur'an
  - ❖ Author: Dr. Iftexhar Ahmed Shams
    - Available on Amazon

Freelance translators at Facebook Meta, Samsung, Go Transcript Ltd, Word360, Transcribe Me, Singapore Translation, Mars Translation, Pactera, Proscript Consulting, Binance, VIAX Corporate Language Solutions, Filmora, Language Bear, Lingo Chaps Translation, etc.

## References:

### 1. Claudia Zequeira

LHS Manager at the Housing Solutions Lab

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### 2. Kim Frank

Kim Frank, MFA, MSW

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Storyteller | Writer | Editor: Maptia & Explorer Consulting

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### 3. Dr. Iftexhar Ahmed Shams

Write & Author

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## Acknowledgement:

I hereby declare that the above information is true and authentic. I have not concealed any information or fact.

*Nunna Sabur Afi*