



ANITA NEZIRI

- Architect
- Multilingual Translator
- Urban Development Specialist

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📍 Tirana, Albania

ABOUT ME

Passionate and accomplished Architect with a strong background in architectural design and a talent for transforming ideas into stunning visual representations. In addition to my architectural expertise, I am a multilingual professional fluent in English, Russian, Italian and Spanish. This language proficiency has allowed me to work as a translator, healthcare interpreter, certified EN to ALB subtitle translator.

EDUCATION

Bachelor degree in Architecture

Peoples' Friendship University of Russia

2011 - 2016

Master degree in Architecture

Peoples' Friendship University of Russia

2016 - 2018

Degree Certified translator

Russian to Albanian

Peoples' Friendship University of Russia

2016 - 2018

Degree in teaching Russian

Peoples' Friendship University of Russia

2016 - 2018

Certificate English to Spanish Health Care Interpreter

Master Word

2018 - 2019

WORK EXPERIENCE

2016- 2018

Expert House | Vasili Kozhynoi street, no. 19, Moscow, Russia.

Junior Architect

In my capacity as a Junior Architect, I worked closely with the company's principal architects, collaborating on various ongoing projects. My responsibilities encompassed undertaking time-sensitive tasks, such as utilizing software applications like AutoCad, Revit, Lumion, Sketch UP, and Enscape, to contribute to project development. Additionally, I actively engaged in producing technical drawings, conducting site visits, and actively participating in client and engineering meetings to support seamless project execution.

2018 - 2019

Albanian Language Center | Tirana, Albania.

Health Care Interpreter English to Spanish

As a healthcare interpreter, my primary role was to facilitate effective communication between English-speaking healthcare providers and Spanish-speaking patients. This involved accurately interpreting medical information, diagnoses, treatment options, and patient concerns in a culturally sensitive manner.

2019 - 2022

Ministry of Infrastructure and Energy

Abdi Toptani Street, State Administration. Tirana, Albania

Urban Development Specialist

In accordance with Article 11, Chapter II, of Decision No. 586, dated 30/08/2019, issued by the Council of Ministers, concerning the employment of exceptionally talented students in state administration institutions, I have been duly recognized and endorsed by the DPA (Department of Public Administration) as eligible for temporary employment with a one-year contract in state administration institutions.

EXPERTISE

Architecture
Urban planing
Interior design
Subtitle translation
Translation
Sketch App
Revit
Ooona
Microsoft Office
Canva
AutoCad

Duties and Responsibilities:

Overseeing the implementation of strategies and policies in the realm of urban development, managing development programs, and offering crucial support to accomplish sector objectives. Leading the design and monitoring of programs throughout their entire life cycle, from conceptualization to the realization of urban development initiatives. Providing comprehensive progress reports on projects and programs at every stage of implementation. Collaborating with dependent institutions and local government bodies to ensure seamless coordination in the execution of tasks.

2018 - Current
Verolabs | Remote

English To Albanian subtitle translator

As a subtitle translator from English to Albanian, the main responsibility is to accurately and efficiently translate spoken or written content from English-language media into Albanian subtitles. This role requires a strong command of both languages, as well as cultural sensitivity to convey context and nuances effectively. Worked with srt, Oona platforms.

2022 - Current

Systempiu Sh.p.k | Xhafzotaj, Durres - Tirana highway km 5
Architect, Administrative Support Specialist

As an architect at Systempiu Sh.p.k, I am proud to be part of a company that introduces the latest advancements in building technology to Albania. Our focus is on delivering innovative solutions that revolutionize the construction industry. Our cutting-edge building system features walls that are not only anti-seismic but also ecological, cost-effective, lightweight, and incredibly easy to assemble.

In my role, I am responsible for overseeing the implementation of preventive measures and designing structures that utilize the Systempiu building technology. Working closely with a dedicated team, I ensure that our projects meet the highest standards of safety, efficiency, and sustainability.

LANGUAGES

Albanian - Native language	Understanding	Speaking	Writing
English	C1	C1	C1
Russian	C1	C1	C1
Spanish	C1	C1	C1
Italian	C1	C1	C1