



BECAYE GUINDO

Born October 13 , 1967 in Dakar

Married ,

Senegalese

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To integrate A structure type ADMINISTRATIVE ASSISTANT, LOGISTIC ASSISTANT , TOURIST **AGENT**, **PROJECT ASSISTANT** ... And to participate actively in its development and gain experience rewarding .

2020 - Translators English-French and Wolof with agencies following :

- LINGOPOT
- TRANSPACK
- TRANSPARENT
- Locatheart
- Sepro Tec
- Monisa Enterorises
- SOLTEN
- SELICA

-VoxCroft English-Wolof Translator

Member of IAPWE - International Association of. Professional Writers & Editors.

Member of several translation stations _ CAT: Memosource, Trados,

Translation : 18 Years of Experience

Spoken : Wolof -French-English .

CAT : MemoQ,Translation,Reverso,Translate.com,Translation service usa,Nostalgek,Xbench... Google Translate

Mother tongue : wolof - French (France)

My areas of Translation:

General: (Literature, Tourism, Philosophy, Technical, Medical, Pharmaceutical, Industry, Legal, Law, Product, Material, IT, under printing,...)

Proz profile: <http://www.proz.com/profile/3178282>

- **2017- Development of services through calls offers and solicitations**
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- **Senegal Workers ' Insurance (February 2014).**
- **ATS TOURISM**

Since 2013: Founder , self-entrepreneur Site:

<http://www.assurancedestravailleursdusenegal.e-monsite.com>

Website : <http://www.atstourisme.e-monsite.com>

Representative of the Schengen Travel Insurance in
Senegal .

- **2014 - Private Driver , Taximan**

Auto entrepreneur, taxi owner , various driver missions for individuals , companies , organization events , etc.

- **2009 - Consultant at COB (Building Workers ' Cooperative)**

- **DGCNETsarl**

October 2008-2014- 2020: Data entry operator for websites:

www.senjob.com a re www.senegaltribune.com

- **CHILDREN 'S JOURNAL OF SENEGAL (JES)**

November 2007: _____

Animation and logistics agent with the supervisor .

- **DGCNETsarl**

- **translator English-French and Web Manager at DGcnet : 2004 to today .**

2004 - 2006: In charge of e-mailings and web prospecting, in charge of mail with car (letters , withdrawal , check deposit) Operator _ entry for websites: www.senjob.com

ENDA Third World (ECOPOLE)

2001: Internship in IT / mail management

- **INTERTOURISM**

Senegal Tourist

Guide Internship

. counter clerk .

SKILLS : - MANAGEMENT AND BUSINESS MANAGEMENT - DEVELOPMENT AND HOSTING OF WEBSITES (LEVEL INTERMEDIATE) - INTEGRATION OF WEB CONTENT ; ADMINISTRATOR , RESPONSIBLE COMPUTER .

COACHIN

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- **Terminal A - High School Blaise DIAGNE- Dakar**

1.

1. 1990-1992 Institute Superior of Tourism (Louvain-la -Neuve-Belgium)
GRADUATE in Tourism .

- Anne LYSE course : IT training (section, Maintenance, Electronics , IT).

- Dakar Technology and Engineering Center : Computer training (Maintenance, Electronics , Computers) ; 2007- 2008 (section: Office Certificate : (Microsoft Word, Access, Powerpoint , Excel, Frontpage) and Webmaster Certificate (HTML section, Dreamwaever , website design) Computer Graphics (Photoshop, Adobe Illustrator).

1.2008- “ Subcontracting ” training seminar with the BNSTP .

2. 2008- Full -time training in Business Management and Marketing for a month and a half with the Cabinet Vision & Perspectives of Mr. Tamba Danfakha .

August 2014 : Diploma in Tourism (ALISON PIN code: Z3Vp).

3.

January 2015 : Diploma Introduction to Life Insurance and

Savings Retreat (on the Internet ALISON Pin Code: Z3Vp).

Protocol management training _ in transport. (GSM) Training

for the first help . GSM) Training in automobile mechanics

. (mobile phone)

2021- Translation Quality Management Diploma - COURSERA

February 2023 : Advanced Diploma in the Psychology of

Language (on the Internet ALISON).

CENTERS OF INTEREST :
BASKETBALL- SWIMMING -
FOOTBALL.

license b, transport