

## EUROPEAN FORMAT FOR CURRICULUM VITAE

### PERSONAL INFORMATION

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Nationality: Italy

Date of Birth August 2, 1971

### WORKING EXPERIENCE

- Dates (from - to) From SEPTEMBER 2002 – TO still today
- Name and address of employer PANATTONI SRL - Piazza Garibaldi 23 La Spezia
- Type of business or sector Food Commerce
- Occupation Clerk
- Main activities and responsibilities accounting - billing - banking relationships ...seller when need

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- Dates (from - to) May 1997 to September 1999
- Name and address of employer SUNNY YO - YOGURTERIA Piazza San Giorgio - SARZANA
- Type of business or sector Production homemade ice cream yogurt
- Occupation HOLDER
- Main activities and responsibilities ALL DUTIES Closed for family needs

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- Dates (from - to) NOVEMBER 1990 - THE END OF 1996
- Name and address of employer STAGES AND SHORT PERIODS OF WORK IN OTHER ENTERPRISES
- Type of business or sector SALE ADDRESS VARIOUS PRODUCTS
- Occupation Intermediary BUSINESS
- Main activities and responsibilities

### EDUCATION AND TRAINING

- Dates (from - to) 1984-1990
- Name and type of organization providing education and training EXPERT BUSINESS CORRESPONDENT FOREIGN LANGUAGES
- Principal subjects / occupational skills ACCOUNTING - ENGLISH (B2-C1) AND GERMAN LANGUAGE - LAW...
- Qualification 'TECHNIQUE MATURITY

• Level in national classification	HIGH SCHOOL DIPLOMA
• Dates (from - to)	1993-1995
• Name and type of organization providing education and training Institute	CALLEGARI
• Principal subjects / occupational skills covered	INTERIOR DESIGNER
• Qualification	ARCHITECT INTERIOR - INTERIOR DESIGNER
• Level in national classification	PROFESSIONAL QUALIFICATIONS

## ***SKILLS AND COMPETENCES***

ITALIAN NATIVE SPEAKERS

OTHER LANGUAGES

ENGLISH

- Reading skills MOTHER TONGUE
- Writing skills EXCELLENT
- Verbal skills GOOD

*INTERPERSONAL SKILLS (Living and working with other people, in multicultural environments, in positions where communication is important and situations where teamwork is essential (eg. Culture and sports), etc. )*

SINCE YOUNG I ATTENDED MANY GROUPS AS SCOUTS ASSOCIATION AND SUMMER CAMPS FOR CHILDREN WITH ANIMATION DUTIES. I STARTED TO SING by THE CHOIR SAN BIAGIO OF SAN GIUSEPPE PARISH IN BOVOLONE (VR) at AGE 'OF 14. AFTER MY TRANSFER IN LIGURIA I HAVE RESUMED TO SING ALWAYS IN THE GROUP OF A PARISH IN SARZANA, SINCE 2009 I DIRECTED THE CHORAL GROUP "CORRADO TEDESCHI" IN CODIPONTE AND IN THE SUMMER, THE CHOIR OF THE PARISH IN Uglianaldo. SINCE February 2011 I AM THE CHOIR DIRECTOR OF "Schola Cantorum BEATO ANGELO PAOLI IN CASOLA LUNIGIANA. ([www.beatoangelopaoli.wix.com/coro](http://www.beatoangelopaoli.wix.com/coro))

***ORGANIZATIONAL SKILLS***

*(Eg. coordination and administration of people, projects and budgets; at work, in voluntary work (eg. culture and sports) and at home, etc.)*

In the above experiences I have lived several situations where I was able to test my skills of organization and management of the planned activities. It was not always easy to find the right point of mediation, working with young people requires a different effort than that required by a group of adults, as well as changing expectations. In the several years I think I've acquired a good ability to listen and adapt to various situations.

*TECHNICAL SKILLS computers,  
specific kinds of equipment,  
machinery, etc.*

I KNOW HOW TO USE THE COMPUTER AS  
BASIC OPERATOR : OFFICE PROG., EMAIL,  
INTERNET AND SOME SPECIFIC PROGRAMMES  
OF MY JOB, WINDOWS, CASH REGISTERS,  
ELECTRONIC SCALES

Driving license B

Sarzana 02 Jan 2017

*Azuela Incoronato*