



# Stephanie Judd

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## PERSONAL SKILLS

- Excellent communication skills, native English speaker and fluent in Spanish
- Scientific and technical knowledge
- Strong interpersonal skills
- Time management and organization
- Solid customer service abilities

## CONTACT DETAILS

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## ACADEMIC PROFILE

### University of Seville, School of Pharmacy

*Ph.D. Program in Biochemistry, / Sep. 1997-May 1998*

### University of Maryland at Baltimore, School of Medicine

*Graduate program in Biochemistry and Molecular Biology / Sep. - Dec. 1996*

### Gettysburg College, Pennsylvania

*B.S. in Biochemistry / Sep. 1991 - May 1995*

*B.S. in Spanish / Sep. 1991 - May 1995*

### University of Granada, School of Legal Medicine, Toxicology & Physical Anthropology

*Summer internship with Dr. José Antonio Lorente / Summer 1994*

## WORK EXPERIENCE

### Medical / Technical Translator

*Judd Translations / 1998-present*

- Performs diverse translation duties from Spanish into English including websites, presentations, information leaflets, scientific and academic publishing for translation agencies, government agencies, universities and private corporations.
- Areas of specialization: chemistry, biology, pharmacology, medicine, agricultural engineering, etc.

### Program Coordinator

*International University Studies / May 1998 - Sep. 2001*

- Liaised between the students and universities, handling application processes and providing support services for study abroad students
- Managed the study abroad database and outreach materials
- Assisted the director in promoting the program by establishing and maintaining relationships with US universities

### Dental Office Assistant

*Train Station Dental / 1993-1995*

- Coordinated patient scheduling and managed patients records
- Managed patient billing and payments
- Maintained relationships with dental service providers

### Telemarketing Representative

*VSA Prospecting / August 1994 - May 1995*

- Responsible for generating lead and appointments through various sources, including cold calls