**Reuben Allen - Curriculum Vitae.**

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**-PROFILE-**

Freelance translator and English language instructor, BA(Hons) Music Practice graduate from the University of Central Lancashire. Through a passion for world music and culture, love of language blossomed. Dedicated to succeeding in becoming a fluent, multilingual speaker using the thirst for knowledge as a driving force. Since living in Spain, has studied autonomously towards attaining a C2 level in the European framework for language learning and in the summer of 2017 enrolled in the Instituto Cervantes Spanish language course in Manchester. Involved in language and cultural exchanges in various languages for self-study. At the beginning of 2018 began learning a third foreign language independently, Mandarin Chinese, as a challenge and to be able to communicate in two of the most widely spoken languages in the world. Aims to improve to a native-like fluency in all languages studied through a self-immersion technique. A trustworthy, focused individual, with a good work ethic and an open-minded social personality. Able to relate to people of all ages and cultural backgrounds. Highly experienced at working in stressful and high-pressured environments which require being able to prioritise in order to meet deadlines and targets and is a very adaptive learner.

**-EDUCATION-**

## **Instituto Cervantes 2017 – 2018**

*Spanish Language. Working towards passing the C2 examination.*

**Global Language School. 2014**

*120-hour online course. Teaching English as a Foreign Language / Teaching English as a second language.*

**University of Central Lancashire. 2008 - 2011.**

*BA (hons)Music Practice.*

**Holywell high school. 2001 - 2008.**

***A Level.*** *French (C) Music (A) Art (A)*

***GCSE.*** *10 GCSEs A-D including English Language, French and Welsh*

**-WORK EXPERIENCE-**

## **Freelance Translator/editor/proof-reader - January 2020- Present**

Translating and revising texts from Spanish to English. Due to history in the service industry and various keen interests, specialities include hospitality, leisure and tourism, gastronomy, arts and culture, history, archaeology, literature, film, entertainment, and social media. Using OmegaT CAT tool software, accurate translation is completed whilst maintaining the original formatting of documents.

Projects include:

#### Efecto Colibrí – March 2020 – ongoing project

English translator/editor – translating and editing a social entrepreneurship website, articles, podcast transcriptions, blog entries.

Refugiados Cartagena – February 2020

Translating and revising adoption protocols and questionnaires for the adoption of rescued dogs and cats.

 Local restaurants (Region of Murcia)

Translating food/wine/cocktail menus.

#### Swami Purohit - An advanced course in yoga by Enrique Jiménez Barrull - ongoing project

Translating and editing instructional yoga book.

#### Proofreading – ongoing project

Proofread various research journals for a Taiwanese engineer and helped in the editing process.

## **English Language Instructor – 2 and a half Years of Experience**

Taught English as a second language in face to face groups, online classes, one on one classes to infants, children, teens university students, adults, and Iraqi consulates. Has experience preparing students for Cambridge and IELTS examinations. Encourages students to learn language through their own hobbies and passions. Excellent rapport with all ages. Uses tools such as storytelling, playing games, music and doing artistic activities to create a fun learning experience.

### Taught at:

#### Bridge-it English January 2019- Present 24m

Teaching English to Spanish nationals in a language academy and preparing them for Cambridge examinations which all my students passed. Students aged 5 – adults.

#### Portland School of English May 2018 – September 2018

English teacher. Teaching Iraqi consulates in one-to-one lessons from beginner to upper intermediate levels. In the summer term, teaching from ages 11 to 17 along with adult learners as well as being the Excursion Organiser to give the children cultural learning in Museums and Art Galleries.

#### Colegio público Mies de vega. September 2015 - January 2016

Assistant language teacher at a primary school in Cantabria teaching children ranging from ages 2 – 8 English language. Also helped teachers with other subjects such as P.E and Science. Collaborated with a boy with learning difficulties, helping him one-on-one with more basic vocabulary and speaking.

## **Other experience**

#### Allotment Bar September 2018 – December 2018

Bar Supervisor for a Northern Quarter Gin bar in Manchester. Working alongside management to ensure the smooth running of the bar on a day-to-day basis in a small team. Fully Gin and Cocktail trained.

#### Revolución de Cuba March 2017 – April 2018

Cocktail Bartender and master class instructor. Fully cocktail trained in classic and modern mixology. First and only bartender to provide rum tasting experiences to customers; having studied the history, production, and culture of rum. Often called upon as a Spanish interpreter due to the high Spanish and Latin American clientele.

#### The Springfield Hotel 2016 Jan - April

Bar staff and waiting staff; working as part of a small team meeting high pressure deadlines and creating a high-class environment for guests and event attendees.

#### JD Wetherspoons. 2014 - 2015.

Bar associate at JD Wetherspoons. Won two awards for exemplarily service whilst serving secret shoppers.

#### Performing musician / Band leader/ Teacher 2011 - ongoing.

Lots of studio and live experience with various ensemble and solo projects. Composed music for short films and a collage orchestra for a performance competition they had entered, along with personal works. Enjoyed performing as a stand in musician at concerts and festivals. Good at conversing with clients, networking, and promotional work. Helped organize and put on and perform jazz concerts as part of a small committee. Taught private instrumental lessons.

#### Elmac technologies. 2012 - 2013 - 2016.

Duties entailed fabricating detonation flame arrestor elements, data analysis, assembling flame arrestors, both air and water leak testing, label making using a dot-matrix and preparing products for painting and shipment. Gained skills using tools, power tools, measuring, spot welding and general DIY skills.

**-LANGUAGES-**

* English – Native
* Japanese – lower intermediate.
* Spanish – Advanced.
* Mandarin Chinese – Beginner.
* French – Beginner.

**-REFERENCES-**

**Les Gillon Beatriz Lopez** **Bridget Harden**

Senior Lecturer in Music Co-ordinator School owner

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