

CURRICULUM VITAE

Translator EN, FR, PT, ES, IT

Specialized in letters, literature and tourism



Ilan Heinrich

maxtraducciones@gmail.com

- **Education and formation**

2003- 2005

PhD Master Business Administration (MBA)

Metropolitana University

1996 – 2003

Degree in System Engineer

Metropolitana University

2010

Title of Sociocultural Monitor

Euroinnova Formación

- **Professional experience**

TRANSLATION

September 2016 -

Data Analyst | Centro Studi - Consiglio Nazionale Ingegneri Italy

September 2015

Data search and collection, data analysis, web site content management, web site data entry, text writing in english

September 2013-

Founder of the company Contilde Translation Services.

present

Translator and reviewer.

Comments: *In addition to the tasks of translation and revision, as a of*

the company I carry out tasks of management, accounting and community management.

April 2013-
present

Coordinator of translation projects for the International Federation of Choral Music.

Institution International Federation of Choral Music

July 2012-
present

Translator and reviewer EN> ES for the International Coral Bulletin

Institution International Federation for Choral Music

Comments: Articles published as of the January 2013 edition

February 2013
- June 2013

Translator FR> ES supervised by Asetrad

Institution Spanish Association of Translators, Proofreaders and Interpreters

Comments: Supervised practices

February 2013
-June 2013

Translator FR> ES of documents for the Publications Service of the UN

Comments: Agreement of practices between the University of Salamanca and the Organization of the United Nations

October 2012-
February 2013

Translator EN> ES of documents for the Publications Service of the UN

Comments: Agreement of practices between the University of Salamanca and the Organization of the United Nations

August 2012

Translator EN<> ES for the International Alliance of Inhabitants

Institution: International Alliance of Inhabitants (AIH)

May 2012

Translator PT< ES for the SOU website of the University of

Salamanca

Institution: University Orientation Service of the University of Salamanca

Education

October 2013- **Professor of English**

Present

Comments: Group classes of 10 students divided by ages between 3 and 16 years.

July- August 2013 **English teacher / instructor in Las Rozas language immersion camp**

Company: GlobalLink (Madrid)

**January 2008
- December 2010** **Fondazione Idea Italy**

Comments: Document writing, data search and collection, web site content management and editing

- **Computer skills:**

Word processors: - Microsoft Word 2007

- OpenOffice Writer

Spreadsheet: - Microsoft Excel

Presentation programs: - Microsoft PowerPoint

- Apache OpenOffice

Text editor: - Notepad++

Computer Aided Translation - SDL Trados Studio 2009/2011/2014

Tools: - DéjàVu X2

- MemoQ

Seekers: - Advanced knowledge of information search on the web certified by the company Google after completing the Power Searching course.

Web content managers: - WordPress