

Jean Echevers

ProZ.com Professional Member

Panama City, Panama

jc@jeanechevers.com

+507 6252-6194

www.linkedin.com/in/jeanechevers

Freelance Translator

EXPERIENCE

Freelancer since 2010 at www.jeanechevers.com

I have served professionals such as lawyers, doctors, accountants, as well as small, large, domestic and foreign companies.

CREDENTIALS

Public Translator Authorized by the Ministry of Education of Panama since 2010 in the following language pair:

- English (proficient) to Spanish (native) and vice versa

EDUCATION

Latina University of Panama

Bachelor of Laws and Political Sciences

CERTIFICATIONS

Latina University of Panama

Accounting for Non - Accountants Certification

Information and Communication Technology Certification

Civil Aviation Authority of Panama

Aviation English Certification (ICAO)

ProZ.com

Translation for Environmental Organizations (ProZ)

International Software Quality Insitute (ISQI)

Certified Invigilator

PRODUCTIVITY

2500 to 2600 words per day

SKILLS

- Use of SDL Trados Sudio® (2017) and SDL Multiterm® (2017)
- Knowledge mainly in laws, aviation, business, manufacturing, HR, chemical, and pharmaceutical terminologies
- Attention to detail
- Committed to time frames
- Protective of sensitive data/info

PROJECTS CARRIED OUT PER AREA

Law

Court rulings, contracts, articles of incorporation, criminal records, corporate minutes, public office certifications, and others.

Business

Corporate profiles, policies and procedures, service and product catalogues, and websites.

Manufacturing/technical

Good Manufacturing Practices and Hazard Analysis and Critical Control Points manuals, plant maps, facility sketches.

HR

Job descriptions, employee handbooks, training materials.

Chemical and Pharma

Registration requirements for veterinarian, biological and chemical products, among others.

REFERENCES

Available per request and field.