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| MASUD ASHFAQUE JAMIA NAGAR  OKHLA  +91 9911471379  +91 8130800150  Masoodashfaque786@gmail.  com ABOUT ME To seek an opportunity organization and venture to be a part of its growth through innovative and dedicated approach to the challenges and thereby upgrade my skills. SKILLSWORK  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | ADCA |  |  |  |  |  | | MS OFFICE |  |  |  |  |  | | BASIC TELLY |  |  |  |  |  | | PAINT |  |  |  |  |  |  PERSONAL  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | COMMUNICATION |  |  |  |  |  | | ORGANIZATION |  |  |  |  |  | | TEAM PLAYER |  |  |  |  |  | | CREATIVITY |  |  |  |  |  | | SOCIAL |  |  |  |  |  |   **LANGUAGE**   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | ENGLISH |  |  |  |  |  | | ARABIC |  |  |  |  |  | | HINDI |  |  |  |  |  | | URDU |  |  |  |  |  | | JAPANESE |  |  |  |  |  |  TYPING SKILL& SPEED  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | ENGLISH 35% |  |  |  |  |  | | URDU 35% |  |  |  |  |  | | ARABIC 35% |  |  |  |  |  | | HINDI 20% |  |  |  |  |  | | MASUD ASHFAQUE EDUCATION  |  |  |  |  |  | | --- | --- | --- | --- | --- | | **EXAM** | **UNIVERSITY**  **/BOARD** | **Name of Institute** | **YEAR** | **%** | | **CLASS-X**  **(HSLC)** | **B.S.M.E.B**  **PATNA** | **B.S.M.E.B**  **PATNA** | **2009** | **70.0** | | **CLASS-XII**  **(AHSEC)** | **B.S.M.E.B**  **PATNA** | **B.S.M.E.B**  **PATNA** | **2011** | **67.2** | | **GRADUATE (ENG HONS)**  **3RD YEAR**  **(PURSING)** | **CENTRAL**  **UNIVERSITY** | **JAMIA MILLIA**  **ISLAMIA**  **NEW DELHI** | **2017** | **Result Awaiting** | | **DIPLOMA**  **(ARABIC)** | **ISLAMIC**  **INSTITUTE** | **DARUL ULOOM**  **NADWA** | **2014** | **65.5** |  TECHNICAL PORFICIENCY (2013 – 2014) DIPLOMA IN COMPUTER APPLICATIONIBTIDA COMPUTER CENTRE LUCKNOW APPLICATION & HARDEWREWindos7, xp, vista BASIC CONCEPTS OF COMPUTER HARDWARE AND INFORMATION TECHNOLOGY. PERSONAL DETAIL   FATHER’S NAME : ASHFAQUE ALAM  OCCUPATION : FARMER  MOTHER’S NAME : KANIZA KHATOON  OCCUPATION : HOUSE WIFE  MARITAL STATUS : SINGLE  GENDER : MALE  NATIONALITY : INDIAN  DATE OF BIRTH : 05.10.1992 |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| SKILLSSTRENGTHS  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | HARDWORKING |  |  |  |  |  | | OPENMINDED |  |  |  |  |  | | THOUGHTFUL |  |  |  |  |  | | DRAWING |  |  |  |  |  |  HOBBIES  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | JUDO KARATE |  |  |  |  |  | | FOOTBALL |  |  |  |  |  | | STORY BOOK |  |  |  |  |  | | BAD MINTON |  |  |  |  |  | | HELPING PEOPLE |  |  |  |  |  |  SRENGTH  * Positive Attitude. * Leadership Skills. * Easily Adaptable to new Environments. * Management and innovative ideas. | EXPERIENCE  * Two years in Arabic English + Urdu and vice versa Translation * Six Months in Captcha * One year in English Grammar Teaching * Ten months teaching in Arabic +Urdu and vice versa * Eight months Urdu To Arabic & English as Interpreter in Noida * 6 Months in creating Arabic SEO Keywords * \*Recently working as a Arabic Expert(Translator)in IT Company  AREA OF INTEREST  * LANGUAGE INTERPRETER, CONTENT WRITER ,SEO, COMPUTER OPRETING,  ACHIEVEMENT  * I was awarded many certificates for an academic Excellence during Schooldays.  PRESENT ADDRESS   536 ,3rd Floor ,Street No 22  Zakir Nagar,OKHLA  **State** - NEW DELHI  **Pin Code - 110025** PERMANENT ADDRESS   VILL. MIRZAPUR KOTHI  P/S.SIMRAHA ,MERIGANJ  Dist. – ARARIA  **State** - BIHAR  **Pin Code - 854334** |

# DECLARATION

I hereby declare that all the above-mentioned facts and information are true to the best of my knowledge. I will solely be responsible for any discrepancy found in them.

**PIACE**:-

**DATE** :-

#### Masud Ashfaque