



Yermekbayeva Aigul

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Education	<p>2008– 2012yrs. Kazakh Ablai Khan University of International Relations and World Languages Faculty: International Relations Speciality: Bachelor of International Relations (Analyst)</p> <p>2013-2015yrs Kazakh Engineering and Pedagogical University of Nations Friendship Speciality:Foreignlanguage (Two foreign languages).</p>
Personal information	<p>- Date of birth – 08/12/1989 - Nationality – kazakh - Marital status – not married</p>
Experience	<p>03/2012-01/2014yrs. Teacher of English, Kazakh languages at the training center «Client»</p> <ul style="list-style-type: none">- The study and application of modern methods of learning and educational technologies;- Carrying out individual and group lessons in English language;- Development of creative tasks to optimize the learning process; <p>12/2010-01/2011yrs. Guide-interpreter at Asian competitions.</p> <ul style="list-style-type: none">- Meetings, send off, escort and guide service for foreign sports teams, acquaint foreigners with the sights.- Provide tourists with full information about the object. Arrange an appointment and accompany them to events- Develop technology of excursion stories and answers to questions during the tour. <p>- 02/2014 – up to this day freelance English-Kazakh and vice versa, English-Kara-kalpak and Russian- Kara-kalpak, English-Russian, English-Uzbek and vice versa, Russian-Kazakh and vice versa translator in Pervotta.</p> <ul style="list-style-type: none">- Cooperation as a translator, transcriber with private clients and bureaus in Lithuania, New York and Russia (Synergium, Day translations and Databridge).- Translation, Transcription, Edition and Proofreading of texts of the variety of themes and online resources all subjects in order.- Experience in legal, economic, medical, business,fashion,art,ad, hardware translation, audio visual translation, law, marketing,IT, websites ,media, agriculture, subtitling, oil and gas, localization, Manual, automobile, educational, e-learning online resources, technical texts, engineering, electronic, personal, general and other documents.- Fast and efficient translation services.- Respect deadlines as set by the client and the requirements for each task. Maintain strict confidentiality concerning clients and translated materials.
Language skills	<p>Kazakh – native; Russian – excellent; English –excellent; Uzbek –excellent; Kara-kalpak – excellent.</p>
Skills	<p>Proficient in Microsoft Office applications, including Microsoft Word, Excel, Power Point, AdobeAcrobat and CAT tools. Own SDL Trados Program. Experience with MemoQ, Memsource and with other tools.</p>
Interests and hobbies	<p>Do sport, readingbooks and travelling</p>
Personal qualities	<p>Honesty, responsibility, tactfulness, leadership, discipline, sociability, punctuality, team working and organizational skills and resilience.</p>