# **CLARE WILCOX**

ST. JOHN'S, NEWFOUNDLAND CANADA 709.730.9403 CLARE.WILCOX@GMAIL.COM

# French and Russian to English Translator

An industrious and multi-talented translator with over five years' professional experience in bilingual roles in the non-profit sector. Translating and revising in business and higher education settings.

## **Core Competencies**

- Translating French to English
- Revising

• Cultural and textual norms in Canadian and European contexts.

- Translating Russian to English
- Research and documentation
- SDL Trados Professional Studio 2019

Freelance Translator 2013-Present

## **New Chapter Translations**

Translated public policy report, edited medical texts from French to English.

## Réseau de Développement Économique de Terre-Neuve et Labrador

Translated newsletters, web-content, and annual reports from French to English.

## COMPAS Service d'accueil et soutien en immigration francophone de Terre-Neuve-et-Labrador

Translated presentation on the history of the African Canadian diaspora from French to English.

## Language Life Online School

Translated course descriptions, teacher resumés, and website content from Russian to English.

#### Private clients

Translated university diplomas, course descriptions, cover letters and CVs from French and Russian to English.

## Education

2020
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Collège Ahuntsic, Montreal, Quebec

#### Masters of Arts in Translation Studies, with Distinction 2018

University of Portsmouth, Portsmouth, United Kingdom

## Bachelor of Arts (History and Russian) Honours

Memorial University of Newfoundland and Labrador

## **Employment**

## Association communautaire francophone de Saint-Jean

Youth and Family Coordinator 2016-Present

 $Developed\ early-childhood\ and\ family\ programming\ for\ Francophone\ families;\ grant\ writing\ in\ French\ and\ English.$ 

## Réseau santé en français de Terre-Neuve-et-Labrador

Researcher 2016-2017

Developed provincial database of French-speaking health care professionals; created and translated communication strategy.

## Halifax Refugee Clinic

Case Worker 2011-2012

Led legal and country of origin research; managed a large team of translators; assisted with case documentation and hearing preparation.

## **Professional Affiliation**

Associate Member February 2019

Association of Translators and Interpreters of Nova Scotia