**CV Leo Schipper**

**Personal Information**

Name Schipper  
Surname Leonard   
Born on 05/22/1964   
Location Haarlemmermeer, The Netherlands

Gender Male

Status Married  
Address Rua Juiz de Fora 131, Santa Terezinha,

Muriaé, MG, 36889-262 Brazil

Email catacasa@gmail.com

Phone +55.32.984031625

**Professional Experience**

01/09/2010 - today Freelance translator (from Brazil).

01/09/2004 – 31/08/2010 Freelance translator and teacher (English and German) in Barcelona, Spain

01/05/2002 - 05/08/2004 Jets Marivent MAE SL, Castelldefels, Spain Controller in this Spanish company (80 people), distributor of 13 European countries with offices in England, Germany and Holland. Responsible for the financial area and control of comercial margins, expenses of the subsidiaries, funding of projects and various issues of the foreign branches.

01/07/2000 - 30/04/2002 Saft BV (50 p), Zwanenburg, controller of this industrial company, subsidiary of Alcatel. Responsible for the financial area, taxes, IT and reception-desk of the company.

01/11/1999 - 30/06/2000 Groep Van Schijndel (35 p.), Hoofddorp, financial manager of a group of five companies on the area of ​​fairs, booths and provider of other retail-services. Responsible for the financial area and taxation.

01/02/1999 - 08/15/1999 Leo Schipper vof (8 p.), Hillegom, mounting the new gas station with my father, starting with the business plan to obtain the necessary funds up to 5 months after the opening.

01/07/1997 - 01/31/1999 Schulke & Mayr BV (10 p.), Haarlem, office manager at a distribution company of chemical products in the Netherlands, Belgium and Luxembourg. Responsible for financial area, customer service, purchase and forecasting, inventories in this small sales office.

01/02/1996- 30/06/1997 Intruad Management / United News & Media (3 p.), Amsterdam, responsible for the financial area of ​​approx. 35 companies, most holding companies without other activities than investments, loans and other capital transactions initiated by shareholders.

01/02/1991- 31/01/1996 Sterling Winthrop BV / Sterling Health vof (45 p.). Haarlem, Coordinator of Customer Service department, accounting, invoicing, inventory management, IT projects and other improvement projects in a pharmaceutical company.

01/08/1986- 01/31/1991 Raak Licht BV (140 p.), Aalsmeer, cost accountant in a company with design and production of lighting armatures with global sales. Responsible for controlling cost prices, stock movements, monthly reporting, ERP configuration, system-specific projects.

01/05/1985- 30/06/1986 Military service.

**Studies**

1986-1992 Bachelor of Business Administration (SPD)   
1982-1985 Economics (Univ. General Part)

**Languages**

Dutch (Native)   
English (fluent)   
Portuguese (fluent)

Spanish (fluent)   
German (good)

French (basic)

Catalan (basic)

**Other knowledges**

Course Sales-psychology  
speaking in public   
course ISO 9000:2000 (BVQI) 2000 (BVQI)   
Course Planning & Forecasting   
Course System Manager Novell NetWare   
Course databases   
Course MS Excel   
Course Lotus 123    
Navision (ERP)   
MFG Pro (ERP)   
Exact (ERP)   
Internet

MS Office