

# JULIANA MARTINEZ

## LINGUIST

As someone who can identify the need of linguistic services for effective solutions, I'm committed to high-quality services that ensures satisfactory results.

## PERSONALITY HIGHLIGHTS

- Independent worker
- Neat and well-organized
- Open to new learnings
- Motivated by problem solving
- Goal oriented driven
- Works well with deadlines
- Collaborative and efficient

## CONTACT DETAILS

QS 320 Cj 09 Lt 07 Apt 403  
72310-509  
Brasília, Distrito Federal,  
Brasil

julianacsmartinez@gmail.com

+55 61 99923-7575

## BASIC INFORMATION

I am a professional Linguist with over 6 years experience with clients from different fields. My unique professional experience stems from years of providing excellent translation, editing and related linguistics services.

Languages: English and Spanish > Brazilian Portuguese

## EDUCATION

Instructional Design Institute — Brazil — ongoing  
Project and team management for E-learning MBA

University of Washington — EdX — Class of 2020  
Internationalization and Localization Certificate

University of Brasilia — Brazil — Class of 2016  
Bachelor of Arts in Translation

Centro Universitário IESB — Brazil — Class of 2012  
Technologist Degree in Cooking and Culinary Arts

## PROFESSIONAL EXPERIENCE

*Translation*, Mejor Contigo, S.L.  
Salamanca, Spain, 2014-present  
1000+ web articles translations for website platform  
Original: [La Mente es Maravillosa](#)  
Translated: [A Mente é Maravilhosa](#)

*Transcription*, Qtrans Language Solutions Global, Ltd.  
Bakersfield, USA, 2020  
Several pieces of TV and Entertainment transcription on MOD  
OAK Project. Languages: Portuguese-BR and English-AU

*Transcription*, YYZ Translations, Ltd.  
Toronto, Canada, 2019  
4 radio episodes' transcription in Portuguese-PT for a program  
called 'Portugal em Direto'

Instrucional Design Consulting, *UX Writing and Project Management*, Lekto, Ltda.  
Brasília, Distrito Federal, 2019-2020  
Quality Assurance, Proofreading and Editing for 200+  
courseware cards for a Digital Education App

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## LINGUIST

### TOOLS AND SKILLS

- Wordpress
- Wordfast Anywhere
- MemoQ
- Office Tools
- SEO
- Project Management
- Social Media Management
- Content Strategy

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## PROFESSIONAL EXPERIENCE

*Editing and SEO, Mejor Contigo, S.L.*

Salamanca, Spain, 2019

3 month experience on updating, proofreading, editing and optimizing previously posted website articles.

Website: [Melhor com Saúde](#)

*Proofreading and Book Consulting, Ideaah, Ltda.*

Brasília, Distrito Federal, 2019

Consulting authors during the writing process, adapting and influencing chapter structure and content. New Education Methodology book to be published.

Book authorship: [Ideaah](#) and [Lekto](#)

*Proofreading, Mejor Contigo, S.L.*

Salamanca, Spain, 2015-2020

500+ web articles proofreading for various websites

Psychology: [A Mente é Maravilhosa](#)

Healthy living: [Melhor com Saúde](#)

Animal and pet care: [Meus Animais](#)

*Editing and Social Media Management, Mejor Contigo, S.L.*

Salamanca, Spain, 2015-2016

Editing, proofreading and publishing translated articles on WordPress platform + Managing social media accounts and e-mail (Facebook, Google+ and Gmail)

Website: [Meus Animais](#)

*Translation, Revista Comunicar, Grupo Comunicar.*

Summaries translation from Spanish to Portuguese of volumes 45 and 46 (2015) for Brazilian co-edition of Communicating - Ibero-American Scientific Journal of Communication and Education.

Website: [Revista Comunicar](#)

*Translation Internship, Polícia Federal do Brasil, Gov.*

Brasília, Distrito Federal, 2016.

Text translations from Portuguese to Spanish and English related to the visa instructions and the department's interests.

Department: Divisão de Cadastro e Registro de Estrangeiros - DICRE

*Au Pair, Cultural Care, Inc.*

Washington, DC, 2016-2018

Cultural Exchange period.