

### Claire MICHELON TRADUCTIONS SARL

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# **CURRICULUM VITAE**

### PROFESSIONAL ACTIVITIES

Since February 2015	Voluntary translator at Translators without borders
Since August 2013	Freelance translator (from English, Spanish and German into French)
January to july 2013	Translation-proofreading at International Labour Organisation (ILO), UN Agency in Geneva, Switzerland (English/Spanish)
Sept. to Dec. 2013	Translation-proofreading-project management at Chantal Pulé Traductions France (Paris)
From December 2011	Translation and interpretation for Aiyellow France-Amarillasinternet (Spanish-French)
Sept. 2011 to Sept. 2012	Translations for Atlas Traduction (Junior enterprise of Grenoble University). English/German into French
Sept. 2011 to June 2012	English teacher at Collège Marc Sangnier, Seyssins, France (11 to 13 year old pupils)
June 2011 – August 2011 Summer 2009	Translation-proofreading for IT Translations: Technical translation (Bilbao, Spain). English/French Au pair in a Spanish family in Alcudia, Majorque

#### STUDIES

Sept. 2010 to April 2012	Master in Multilingual Specialised Translation (English/German) at Université de Grenoble + Spanish evening classes
Oct. 2009 to August 2010 Sept. 2007 to June 2010	Third year of Bachelor at Universität Rostock (Germany), ERASMUS programme Licence degree (Bachelor): Applied languages (English/German/Russian, economics and law) at
April 2005 to June 2005	Université de Nantes 3 months of studies in a German High School (Königs Wusterhausen, near Berlin)

### **FOREIGN LANGUAGES**

- ✓ French: mother tongue
- ✓ Professional proficiency in English, German and Spanish
- ✓ Basic knowledge of Russian and Catalan
- ✓ Erasmus year (2009-2010) in Germany
- ✓ Au pair during the summer 2009 in Majorque + 3 month internship in Bilbao in 2011

#### IT AND SOFTWARES AVAILABLE

✓ Trados Studio 2017

✓ Microsoft Office

✓ Antidote (proofreading)

## **SPECIALISATIONS**

- ✓ Editorial contents (marketing, press articles, press releases, fashion, hotel industry, gastronomy, museums, tourism, arts (cinema, music...))
- ✓ Legal texts (contracts, letters, Codes of conduct, Company policies...)
- ✓ NGO and international organisations (reports, best practices)