Curriculum Vitae

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Professional Experience

From Feb 2011 -	Freelance Translator, Proofreader and private Teacher Translations from English and Spanish into German, proofreading and content creation; private classes (English, Spanish, German as a foreign language, Math)
Dec 2006 – Aug 2010	Office Assistant and IT Administrator Pizza Rustica Corporate Office, Miami, FL, USA
Feb 2004 – Jun 2006	Private Tutor Abacus Tutoring Institute, private tutoring for all grades
Education	
1996 – 2003	University of Leipzig Master of Education, Sociology and Politics Exam graded with 1.6 (being 1 the best grade)
1999 - 2000	Exchange year in Cuba , internship at the Faculty of Foreign Languages at the University of Havana
1995	Abitur (A level diploma)

Additional Skills

- CAT tools: Across, POEdit
- Proficiency in German (mother tongue), English and Spanish
- Advanced IT skills (MS Office, Photo Editing, CMS, HTML, php, Joomla)