

INÉS BARÉS DE SASSO

Balboa, Panamá, Panama City

(00507) 6672-9111 / (00507) 228-6027 Email: inesbares@hotmail.com

PROFILE

Focused in understanding the needs of the organization and achieving their objectives. Expert in the implementation of initiatives following important steps like requirements analysis, viability and impact studies (financial, staff or service) and execution. Focused on customer service, looking for solutions or necessary improvements.

EXPERIENCE

- **Language Connection S.A.** (June 2013 – to date)
Managing Partner
Coordinate translation services with providers or business partners.
Coordinate interpretations for conferences (equipment rental, hiring interpreters and event supervision)
Corporate English and Spanish as a second language classes (ESL and ELE).
Personal experience:
 - Document translation of: IT, Airlines, Banking, Advertising, Marketing, Law Firms, Medical, Tender agreements and Websites.
 - Consecutive interpretation for Philips, law firms, evictions and migration services.
 - Instructor of Spanish as a second language (ELE).

- **HSBC Bank Panama** (January 2008 – June 2013)
 - Network Project Manager
 - Viability studies for projects
 - Follow up on network initiatives
 - Social responsibility programs

- **Banistmo-HSBC** (July-December 2007)
 - Project Officer
 - Regional and global executive reports
 - SOX Regulation compliance
 - Viability Studies

- **Banistmo** (January 2006 – July 2007)
 - Liabilities Products Officer
 - Portfolio Management
 - Product development
 - Sensitivity analysis (1 billion in portfolio)

- **Language Line Services**
 - English interpreter for all type of calls

LICENSING AND EDUCATION

Translator liscence

2004

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Meduca (Ministry of Education)

Multinational Business Operations 2003
Florida State University

Oxford. International School
Elementary and High School 1999

SKILLS

- MS Windows Vista, Microsoft Office 2010, 2000 (Word, Excel, Outlook, Powerpoint, Publisher), Internet Explorer
- Languages: Bilingual in Spanish (primary language) and English.
- Project Management
- Lean Six Sigma