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| Shujauddin Ainulmalik RazmiB31-C, street number 3, Kanti Nagar Extension, Delhi 1100519811992497<https://razmipersonalblogs.wordpress.com>**About me:** Starting my career as a medical transcriptionist in 2007, stepped into content writing in 2009 and then developed translation and interpretation skills giving my services to foreign delegations and travelers to local areas; worked as a freelancer with 100 plus clients all over the world. **Objective**: Raise myself to the highest position to improve my kills and utilize my creativity and thoughts. **Writing Background*** **Writing:** Professional writer for more than 9 years with expertise in Advertising & Public Relations, Arts and Humanities, Building & Construction, Computer Hardware, Computers (General), Cosmetics / Beauty, Fashion, Food/Nutrition, Games, Computer Games, Mobile, Politics, History, Human Resources, Automobile, Telecommunication, Insurance, Management, Marketing, Journalism, Law (General), Market Research, Medicine (General), Psychology, Real Estate, Social Science, Sports/Recreation/Fitness, Telecommunications, Transportation/Shipping, Travel & Tourism

**Expertise In writing**: * SEO, Blogs, News, Academic Paper, Products Reviews & Descriptions, Technical, Medical, Legal, Financial and much more
* **Internet:** Started my own person blog on wordpress.com to promote companies' online business like translation, writing services and transcription services.

**Translation*** With around 8 years experience in Urdu and English and English to Urdu translation offered translation services:

• **Medical**: Informed consent form, patient diary, patient information sheet, research documents and medication usage instructions• **Legal**: FIR, agreements, bonds, marriage certificates and articles• **Technical**: Company manuals, product description & instructions• Science and technology: Gadgets, automotive industry, electronic items, atmosphere, climate. • **Advertising**: Banner campaigns, slogans.• **Banners**: Product description of one line, pamphlets• **Certificates**: Marriage certificates, death certificates, school reports, leaving certificates, and other documents• **Documents**: All types of documents**• Website translation:****WORKING LANGUAGES PAIR:**Urdu > EnglishEnglish > HindiHindi>EnglishEnglish>ArabicArabic>English**Transcription*** Telephonic Interviews, business meetings, medical transcription between two speakers and group. Audio files telephonic conversation of inmates

**Telephonic conversation** * Urdu/Punjabi audio based on telephonic conversation is translated into English for FBI; where inmates talk to their relatives etc.

**Interviews*** There are different organizations where people and parents are asked questions about any particular area, problems, and diseases to spread the awareness. I have worked with such organizations, especially for the parents of child patents.

**Employment History****TRANSLATIONARY GLOBAL****Proofreader/Editor from** December 2012 to June 2013**Translator/Transcriptionist**- June 2013 to present**LINGUA WORLD SERVICES** **Freelance Writer/Translator** 2007 to present**Academic Qualifications:**Bachelor of Arts (History, Political Science, Economics & English), Diploma in Functional ArabicDoing Diploma in Journalism and Mass Communication from MANUUDoing MA in Islamic Studies from MANUUContact Information**Cell no**: +91-9811992497**Email**: razmi.009@gmail.com**Skype**: razmi.009<https://www.linkedin.com/in/shujauddin-razmi-5b10a225><https://twitter.com/razmi009> |
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