

CURRICULUM VITAE



Name : **PLAMEN HRISTOV PETROV**
Address : Lulin-7, Bl.706, Entr. 2, Sofia 1324, Bulgaria
Phone : **359 882701436** /mobile/. Email: plamen533@gmail.com
Date of Birth : 25.06.1965
Marital Status : Married

WORK EXPERIENCE

2010 – to date Full Time freelance Translator with English language.

- I am working as a part time freelance translator with one Chinese, two American, one Italian and one British translation agencies.

2010 – 2012 – Buyer (interim) – ICorner, Sofia, Bulgaria.

- Purchasing of all products and accessories of Apple Computers.

2003 – 2010 Buyer/Procurement Manager - KET Electronics, Sofia

- It is a daughter company of Daisy Technology – Bulgarian company which is producing cash registers, digital cameras, MP-3 players, GPS/GPRS systems, electronic scales and electronic energymeters.
- My tasks included search and import of electronic devices, components and accessories from China, Hong Kong, Taiwan, USA and Europe.
- My work as Buyer/Procurement Manager included everyday contact over the phone, Internet and in person with suppliers, trade negotiations, preparation of sales contracts, business trips in the Country and abroad as well as some initial logistics and Customs clearance procedures.
- My work included also search of suppliers of various active and passive electronic components and tools on request of our customers.

- During my work I have visited on business trips Spain, Greece, Turkey, Belgium, Germany, Serbia and Hungary.

2000 – 2004 Translator from English into Bulgarian - The World Library Publishers

- Private publishing house in Sofia, Bulgaria.
- I made translations of books from contemporary American and UK authors.

1998 – 2000 Sales and Business Development Manager - Lesaffre, Sofia

- This is one of the biggest companies for the production of bread yeast in Europe. The company's main office is in France.
- I was working as Human Resources and Marketing Manager from the creation of the company Office in Sofia from the very beginning, starting from the branch office registration at the Court, search of the office building, bank and tax registration. This office was lead from the Lesaffre yeast plant management in Budapest, Hungary.
- My responsibilities also included search for appropriate country dealers using various marketing tools.
- I have participated in a new brand production shows at bread plants in Bulgaria as well as organization and participation in trade fairs in Hungary and in Bulgaria.

1996 – 1998 International Relations Executive – University of National and World Economy, Sofia

I was working as an International Relations Officer with English language. My responsibilities included receptions, accommodations, escorting and arranging programs for the foreign lecturers and officials visiting the University.

1995 – 1996 Translator from English into Bulgarian - The World Library Publishers

- It is a private publishing house in Sofia, Bulgaria.

1993 – 1994 Trade Manager - Mitsui & Co., Sofia

- It is one of the biggest trade corporations in Japan and in the world. I was in charge of the import and export of chemical products and materials (phenol, acetone), plastic additives, PVC, PET, synthetic rubber/medical silicone and anti-caking additives for fertilizers (Kaneka, Belgium).
- I have prepared and executed yearly frame supply contracts for different products and equipment. My responsibilities included extensive travel in and out of Bulgaria.
- I have attended and lead also complicated trade negotiations between Japanese and European suppliers with the Bulgarian heavy chemical plants' management in Dimitrovgad, Vratza, Varna, Stara Zagora and Burgas.

1991 – 1993 Trade Manager - US-EC Trade, Sofia

- American Trade Company dealing with import and export of metals, cement and other commodities for Bulgaria. I have lead the correspondence between the Bulgarian office and the office in the USA.

1986 – 1987 Electrician – 3rd Construction Plant, Sofia

- Maintenance Electrician.

EDUCATION

2012 – Member at CIPS (Chartered Institute for Purchasing and Supply) and study towards CIPS Certificate.

1987 – 1991: University of National and World Economy, Sofia

Full time student with above average marks.

My First Subject is Human Resource Management. Second Subject: English Language Translations.

Honored to early graduation with State Exam passed with excellent marks.

1980 – 1983: Technical Professional School, Sofia

My Secondary Education is: Electrical Installation Fitter in Homes and Industrial Buildings.

SKILLS***Languages***

Bulgarian	-	Native
English	-	Fluent to native standard
Russian	-	Intermediate
German	-	Intermediate

IT Skills

I am expert user of MS Office (including Word, Excel, Outlook), Adobe Reader and others.

I have extensive knowledge and experience working with the following programs: WordFast Professional, SDL Trados Studio 2014, 2017.

I use the BI programs Power BI and Tableau.

Other

I have successfully completed the First Marketing Principles Seminar in Sofia, organized from the University in Tampa, Florida in 1990.

I have full, clean driving license and I am a car owner.