

Washington Group International

Integrated Engineering, Construction, and Management Solutions

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To Whom It May Concern:

LETTER OF REFERENCE

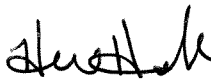
Ladies and Gentlemen, I am taking great pride in recommending Alexander Kondorsky as a candidate for a position with your organization.

Alexander joined Washington Group International, Inc. in 2003 as a translator. He has proven to be a reliable employee with an excellent written and verbal communication skills, being extremely organized, and able to follow through to ensure that the job gets done. Due to his diligence, leadership skills and - first and foremost - his unique multisided translation talent and encyclopedic knowledge, soon enough he got promoted to a position of Senior Translator/Interpreter and carried out duties of Translation Department Supervisor. Owing to his proactive approach Translation Department has been operating extremely well, keeping strikingly low to zero overtime rates, even when performing under pressure or aggressive due dates, while never cutting corners on quality! Alexander displayed excellent organizational skills which helped maintain effective, result-oriented working relations within department. At various times throughout the project Alexander effectively managed and scheduled up to 6 translators under his direct supervision, besides the fact that he was often in charge of distributing and coordinating assignments to translation departments at other project sites, when it was required to support various project needs. Along with his supervisory duties, Alexander has always featured as our translating "flagship", processing the lion's share of translations himself flawlessly and promptly, thereby setting the best example to his subordinates

Alexander is a resourceful, creative, and solution-oriented person, who was very instrumental in suggesting and effectively introducing WORDFAST computer assisted translation tool (to include full scale training of other translators). He is a fast learner – which is of high importance in his profession. He should also be given credit for continuous search of sources (glossaries, training courses, web recourses etc.) as well as for being an inexhaustible well of ideas aimed at streamlining and facilitating translation process and improving overall translation efficiency

In closing, as detailed above, Alexander did an excellent job and was a true asset to our organization during his tenure with the office. He is highly respected by other members of our team. He was always willing to offer his assistance and had an excellent rapport with many clients, contractors and partners served by our office. Based on my experience working with him, I can unreservedly recommend Alexander to any employer for any endeavor he chooses to pursue.

Respectfully,



Wayne H. Holcombe
Project Manager /
Head of Representative office in the Russian Federation
Washington Group International, Inc.

