

# Curriculum Vitae of Joep Muijs (ICText)

## Contact Information

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## Job Information

<b>Education</b>	
Department of Translation and Interpreting, Maastricht School of International Communication of Zuyd University, The Netherlands	Bachelor of Translation, 1987

<b>Certification</b>	
Google Advertising Professionals Exam	2008

<b>Experience / Specializations</b>	
<p>As co-owner of Dutch translation agencies ChipShape (1987-1996) and The Sweatshop (1996-1999), I worked with many major localization organizations for virtually all leading software and hardware vendors. Since establishing myself as a solo freelance translator/editor in May 1999, I still cooperate with most of my former clients, and have extended my client base from then on.</p> <p>My specializations are:</p> <ul style="list-style-type: none"><li>• IT &amp; Technical: hardware, manuals, video games, Internet, mobile applications, websites and software localization, printers and office equipment, cameras and video cameras, SAP, ERP, eLearning, courses, consumer electronics</li><li>• Marketing, advertisement: brochures, websites, surveying, SEO/SEM</li><li>• HR: corporate communication, guidelines, courses, etc.</li><li>• Hotel, tourism, travel</li><li>• Manufacturing: online shops, household appliances, hardware components, texture and clothing, food</li><li>• Logistics</li></ul>	

<b>Rates</b>	Currency / Unit
Translation of documentation & help	€ 0.09 / Word
Trados breakdown:	
Repetitions or 100% matches	25%
95%-99% matches	30%
85%-94% matches	50%
Translation of software & HTML/SGML/XML	€ 0.13 / Word
Translation of marketing texts	€ 0.12 / Word
Editing/reviewing of documentation & help	€ 0.03 / Word
Editing/reviewing of software & HTML/ XML	€ 0.04 / Word
Proofreading of documentation & help	€ 0.04 / Word
Proofreading of software & HTML/SGML/XML	€ 0.05 / Word
Post-editing of Machine Translation	€ 0.05 / Word
DTP tidy-up	€ 4.50 / Page
All other activities	€ 40 / Hour

#### Computer Skills

<b>Operating Systems</b>	Version	Languages
Windows 10	SP1	Dutch
Mac OS X	10.6	Dutch

<b>Applications/Tools</b>	Version	Languages
MS Office	Office Pro 2019	Dutch & English
Trados - SDL Trados Studio	Freelance Edition, Studio 2007-2019	English
SDLX	2009, Studio 2011	English
Idiom WorldServer Desktop Workbench	9.0.1.54	English
Adobe InDesign	CS, CS2	English
Adobe Acrobat	5.0, 7.0	English
RC WinTrans	X8.8	English
Microsoft LocStudio	6.12	English
Microsoft Helium	6.1	English
Alchemy Catalyst	11.0	English
MemoQ	2015	English

#### Translation / Localization Qualifications

<b>Language Combinations</b>	Source	Target
Language 1	English	Dutch
Years of Experience	29 years	

	Source	Target
Language 2	German	Dutch
Years of Experience	(Limited experience)	